



Guidelines on the QSD and QSP Continuing Education Requirement

Introduction

The 2022 Construction General Permit (CGP) requires Qualified SWPPP Developers (QSDs) and Qualified SWPPP Practitioners (QSPs) registered through the California Stormwater Quality Association (CASQA) Training Program to complete six hours of continuing education annually. Starting November 18, 2024, QSDs and QSPs must submit documentation of their continuing education during their online renewal process. These Guidelines on the QSD and QSP Continuing Education Requirement (Guidelines) clarifies what continuing education is acceptable and how to submit continuing education during renewal. These Guidelines do not apply to Professional Engineers and Geologists registered as QSDs through the State Water Board's California Board of Professional Engineers, Land Surveyors and Geologists (CBPELSG Licensee) Licensed QSD Training Program.

CGP Continuing Education Requirement

Section V.F.6. of the CGP states:

To remain in good standing with their certification, QSDs and QSPs registered through CASQA shall:

- a. Complete 6 hours, annually, of continuing education on site assessment techniques, best management practice design and implementation, inspection techniques, or monitoring approaches. This requirement can be fulfilled in whole in or in part by continuing education taken to maintain any of the approved underlying prerequisites; and*
- b. Complete the online QSD and QSP renewal process every two years, including a review of materials addressing permit implementation updates, clarifications, and experiences as provided by the Construction General Permit Training Team.*

Acceptable Continuing Education

The CASQA QSD and QSP Training Program will accept continuing education that meets either of the following criteria:

1. Continuing education taken to maintain approved underlying prerequisites.
2. Any of the continuing education categories listed in Table 1 that cover one or more of the topics listed below.
 - a. Site assessment techniques
 - b. Best management practice design and implementation
 - c. Inspection techniques
 - d. Monitoring approaches

Table 1: Acceptable Continuing Education Categories

Continuing Education Categories	Description	Required Documentation
Approved Underlying Prerequisite Continuing Education	Continuing education taken to maintain approved underlying prerequisites	<ul style="list-style-type: none"> Documentation as provided to the other organization
Education/Training Event	An organized event providing education and/or training	<ul style="list-style-type: none"> Certificate of attendance and agenda Or <ul style="list-style-type: none"> QSD/QSP Continuing Education Form
Self-Study	Self-directed education on topics listed above	<ul style="list-style-type: none"> QSD/QSP Continuing Education Form
College Course	A college-level course, including extension courses at places of higher education	<ul style="list-style-type: none"> College transcripts and syllabus or course description
Training Development	Development of trainings on topics listed above	<ul style="list-style-type: none"> Event documentation Or <ul style="list-style-type: none"> QSD/QSP Continuing Education Form
Professional Association Participation	Participation in professional association meetings and workgroups	<ul style="list-style-type: none"> QSD/QSP Continuing Education Form

*The QSD/QSP Continuing Education Form is available on the [CASQA website](#).

Submitting Continuing Education

During online renewal, QSDs and QSPs will be asked to submit documentation, as described in Table 1, for continuing education completed during the first and second year of their renewal period. Documentation must show a total of six hours of continuing education for each year of their renewal period (i.e., six hours for year one and six hours for year two). The online renewal process will provide the following fields that must be completed for each submission:

- **Date of Completion** – Date continuing education was completed. If multiple day event, use the date of the last day.
- **Type** – A drop down with the list of acceptable continuing education categories.
- **Topics** – A drop down with the list acceptable topics.
- **Title** – A text field to identify your continuing education.
- **Hours** – Number of hours associated with the continuing education.
- **PDF Upload** – Submission of required documentation.

In lieu of submitting individual continuing education, QSDs and QSPs may submit proof of active status with an approved underlying prerequisite with a continuing education component. This proof must include your name, expiration date, and ID number.