

**Construction General Permit Training Team
Membership**

REQUEST FOR QUALIFICATIONS

October 18, 2024

Please Submit Responses to:

Stormwater Help Desk
stormwater@waterboards.ca.gov
Subject: CGPTT Membership SOQ

By 4:00 p.m. PDT
Friday, November 29, 2024

**The Construction General Permit Training Team (CGPTT) is led by the
State Water Resources Control Board (SWRCB) and the
California Stormwater Quality Association (CASQA)**



A. BACKGROUND

The CGPTT was formed by the State Water Resources Control Board (State Water Board) in collaboration with the California Stormwater Quality Association (CASQA) in 2008 to develop the CGP Training Program. The CGPTT works cooperatively with the State Water Board and CASQA on the CGP Training Program, with the overall goal to achieve higher levels of compliance with the CGP. The CGPTT is a collaborative group of construction stormwater and erosion and sediment control professionals and trainers that provide construction specific knowledge, perspectives, and expertise, including construction BMP implementation, training development, specialty BMP application, linear utilities, transportation, the building industry, MS4s, and representation from the State Water Board, Regional Water Quality Control Boards, and CASQA. The CGPTT includes five sub-committees including Content Subcommittee, Deployment Subcommittee, Exam Subcommittee, Trainer of Record Qualifications and Oversight Subcommittee, and the QSD/QSP Prerequisites and Qualifications Subcommittee. The CGPTT is led by two co-chairs, one representing the State Water Board and the other representing CASQA.

B. MEMBERSHIP CATEGORIES NEED

The CGPTT is currently accepting statements of qualifications for member(s) for each of the following categories:

- Training Development Expertise (4)
- BMP/Implementation Expertise (3)
- Building Industry (2)
- Specialty BMPs/Applications – Active Treatment Systems (1)
- MS4 Representative (1)

C. CGPTT PARTICIPATION REQUIREMENTS, MEMBERSHIP DURATION, AND SELECTION

The CGPTT has established a minimum participation level that all members must meet or exceed to remain on the team. CGPTT members must participate on at least two subcommittees and are expected to attend 75% of CGPTT and assigned subcommittee meetings, for any given calendar year. Members that demonstrate that they are no longer capable of fulfilling their commitment to the CGPTT will vacate their position.

The membership categories listed in Section B above are termed positions. These positions have a term duration of two years, and the participation requirements are also for a minimum of two years. After the two-year term ends, the member must resubmit a Statement of Qualifications (SOQ). The SOQ will be evaluated alongside other submissions from professionals interested in serving on the CGPTT for that position.

The CGPTT co-chairs and one Regional Water Board staff will evaluate the SOQs and select individuals to fill open positions. Selected individuals will be required to complete a conflict of interest disclosure form.

D. STATEMENT OF QUALIFICATIONS

Individuals interested in serving in the open categories listed in Section B. above should provide a detailed response to this Request for Qualifications, in the form of a Statement of Qualifications (SOQ) including:

- CGPTT Applicant Biographical Information
 - First and Last Name
 - Contact Information (Phone Number, email address, physical address)
 - Name of Employer
- Statement of Interest for serving on the CGPTT: A narrative (no more than 500 words total) describing the interest in serving on the CGPTT.
- Summary of experience or qualifications pertaining to one of the open categories listed in Section B. above including:
 - A narrative (no more than 1,000 words total) describing two (2) project examples of California Construction General Permit implementation and erosion and sediment control experience related to the open category to which the applicant is applying for.
 - Two-page (maximum) resume including education, experience, and certifications that clearly quantifies years of California Construction General Permit implementation and erosion and sediment control experience related to related to the open category to which the applicant is applying for. Additionally, any experience demonstrating the ability to effectively instruct in an educational or professional setting should be included in the resume.

All of the above information should be included in one compiled SOQ file in PDF format, less than 15MB, to be emailed to stormwater@waterboards.ca.gov Subject: CGPTT Membership SOQ. SOQs will be accepted until November 29, 2024, at 4:00 PM PDT.

E. TIMEFRAME FOR CGPTT NEW MEMBER SELECTION

- **October 18, 2024 – November 29, 2024** – Statements of Qualifications will be accepted via email to stormwater@waterboards.ca.gov.
- **Week of December 16, 2024** – Selection and notification of new members of the CGPTT and notification of SOQs not selected for CGPTT membership.